

Exhibition name \_\_\_\_\_

Artist name \_\_\_\_\_

Lender (if not artist) \_\_\_\_\_

Address \_\_\_\_\_  
(street, town, zip)

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Artwork title	Medium	Price
1. _____		
2. _____		
3. _____		

Use reverse or attach additional sheets if needed. Please describe any special installation instructions on reverse.

May we photograph your work for promotion/publicity?    **Yes**    **No**

The Exchange Gallery pays artists 80% of the sale price of their work unless they indicate otherwise here:

Would you like to donate more than 20% of the sale price?    **Yes**    **No**    If yes, what percentage? \_\_\_\_\_%

The artist/lender is responsible for insuring artwork. Neither the Exchange nor its volunteers nor employees may be held liable for any loss or damage to the artwork on loan. Neither an exhibitor nor any representative(s) thereof shall be a party to any legal action against The Exchange, its board of directors, its employees, or its volunteers arising out of any such loss or damage to personal property or personal injury. The undersigned enters into this agreement voluntarily intending to be legally bound hereby. Any work not picked up one month after the end on an exhibition will be considered abandoned and will be recycled.

“I certify that all work offered for exhibition, for sale, and/or for display at the Exchange is original, designed and executed by me, or legally represented by me. I understand that The Exchange reserves the right to accept or reject any work for public display.”

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date